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**PATRIX INTELLECTUAL
PROPERTY HELPWARE AB**

Patrix AB



E-mail ??

What is E-mail?

What/Why do we use it?

What did we do before?



Obstacles

Technical

- Unify
- Verify
- Security
- Manage

Process

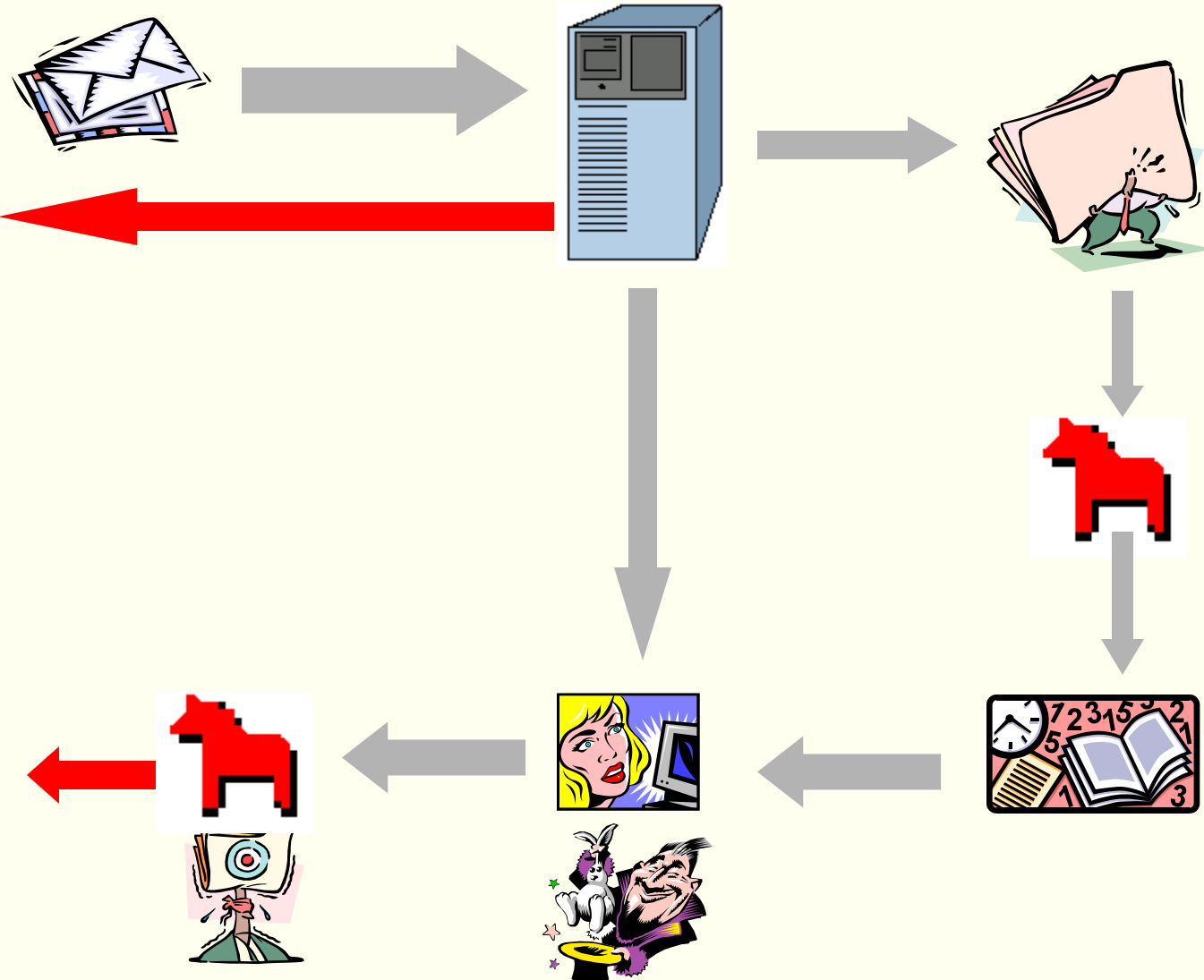
- When
- What
- When
- Where



HOW

- ✓ Centralize point of entry
- ✓ Log incoming messages
- ✓ Invoke case management system (keep ahead of the deadlines)
- ✓ Invoke workflow
- ✓ Respond and manage within the case management system





✓ ? What about private emails, well what about them?

*Use private addresses
(pp.name@somecompany.com)*



Benefits

- ✓ Auto response (confirmation)
- ✓ Mail server filters unwanted e-mails (junk e-mail)
- ✓ Out of office
- ✓ Virus check at point of entry
- ✓ Incorporated document management and case management
- ✓ PGP (Pretty Good Privacy)



PGP

- ✓ Widely accepted encryption technology
- ✓ Digitally sign messages
- ✓ Under attack since 1978
- ✓ No native virus or worm protection
- ✓ PKI (Public Key Infrastructure)
- ✓ Phil Zimmermann



PGP Support

	Eudora	Exchange/Outlook	Outlook Express	Lotus Notes
PGP/MIME	Yes	No	No	No
Auto-decrypt	No	Yes	Yes	Yes
Encrypt HTML	Yes	Yes	No	Yes
Preserve text formatting	Yes	Yes	No	Yes
Encrypt attachments	Yes	Yes	Yes	Yes
Encrypt/Sign defaults	Yes	Yes	No	Yes



Conclusion

In order to efficiently implement and incorporate e-mail within the office, principal decisions on standards must be taken.



Case - Patent, Sweden

Entry Type: Case No. P1000SE00

Basic Parties Diary Actions Class/Citation Designation Documents

Information

Case No: P1000SE00 Type: Priority Founding Service Level: Normal Team: Team Fee-Earner

Catchword: PRINTING DEVICE Notes: 0

Matter ID / Old Case ID: Remark:

Login Id: su Log Date: 2002-02-19 11:07:01 Doc Sent Date: 2002-02-19 11:07:0 Doc Rec Date: 0000-00-00 00:00:0

Document Name: C:\PATRICIA\documents\2\1000\SE\00\P003SEN Feb 19, 2002 4.rtf

Doc File Desc.: Client reponce

Doc Category: Email Non Editable: Doc Type: Patricia Modern RTF Doc File Name: P003SEN Feb 19, 2002 4.rtf

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Documents

Log Date	Document Name	Document File Description	Document File Name	Document Type	Received Date	Sent Date	Login Id
2002-02-19	C:\PATRICIA\doc Orderkonfirmation patentar	P001SEN Feb 19, 2002 Patricia Modern RT			2002-02-19	1	su
2002-02-19	C:\PATRICIA\doc Client reponce	P003SEN Feb 19, 2002 Patricia Modern RT			2002-02-19	1	su
2002-02-19	C:\PATRICIA\doc Rapport kund_1a official a	P005SE Feb 19, 2002 Patricia Modern RT			2002-02-19	1	su
2002-04-25	k:\patricia\demo\ Invoice KHN	Z710 Apr 25, 2002 4.r Patricia Modern RT			2002-04-25	1	su
2002-05-15	k:\patricia\demo\ European Patent Filing For	P800EP May 15, 2002 7			2002-05-15	1	su

- Inkorgen (78)
- Journal
- Kalender
- Kontakter

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Matter ID / Old Case ID: Remark:

Term Generation

Term: 1400 Status Text: New document / e-mail recieved OK

Action Text: Cancel

Person: FFR Fiona Fee-Earner Date: 2002-10-11

Term	Person	Status Text	Action Text	External	Date	Rec by
35	IIE	APPLICATION NO. RECEIVED	invoice application	<input type="checkbox"/>	2002-09-21	SU
550	FFR	PRIORITY CONVENTION TERM	deadline	<input checked="" type="checkbox"/>	2003-09-15	SU
551	AAT	PRIORITY CONVENTION TERM	notify of priority convention date	<input type="checkbox"/>	2003-06-15	SU



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1400	FFR	New document / e-mail recieved		<input checked="" type="checkbox"/>	2002-10-11	SU
1401	FFR	New document / e-mail recieved	Review Document / e-mail and instruct	<input type="checkbox"/>	2002-10-11	SU
2300	AAT	3RD ANNUITY PERIOD	deadline	<input checked="" type="checkbox"/>	2004-09-30	SU
2301	RRL	3RD ANNUITY PERIOD	notify of annuity	<input type="checkbox"/>	2004-06-30	SU

Termlist: Fiona Fee-Earner

Until Date: 2002-10-11

Selected on Person: Fiona, Fee-Earner (FFR)

Printed: 2002-10-10

Case	Name	Catchword	Action	Pages/ Words	Resp.	Internal Term	External Term
Term Category: <u>Missing Documents</u>							
P1000SE00	Herrey Print AB	PRINTING DEVICE	Review Document / e-ma		FFR	2002-10-11	2002-10-11
P1000SE00	Herrey Print AB	PRINTING DEVICE			FFR	2002-10-11	2002-10-11
Term Category: <u>Prepare Domestic Application</u>							
P1003FR00	PORTO Inc	HYDROMATIC CLOCK	prepare the application		FFR	2002-08-20	
Term Category: <u>Prepare Foreign Application</u>							
P1007DE00	Complete Electric In	SAW	prepare the application		FFR	2002-06-03	2002-11-12

New document recieved

Case number: **P1000SE00**
 Appl. number: **SE-562432**
 Reg. number: _

Catchword: **PRINTING DEVICE**
 Applicant: **Herrey Print AB**
 Case Resp.: **Fiona Fee-Earner**

Printed

External Term:

Term	Status / Action	Ext.	Term Date	Term Resp.	Reg. Date / By	Done Date / By	Reopened Date / By	Dele Date
1400	New document / e-mail recieved	X	2002-10-11	Fiona Fee-Earner	2002-10-10 SU		2002-10-10 SU	
1401	New document / e-mail recieved Review Document / e-mail and instruct		2002-10-11	Fiona Fee-Earner	2002-10-10 SU	2002-10-10 SU	2002-10-10 SU	
1402	Document / e-mail reviewed forward document		2002-10-11	Anna Assistant	2002-10-10 SU			
1403	DOCUMENT FORWARDED TO RECEIVER no further action							



